



TradeWinds Academy Behaviour Policy

Managing Undesirable Behaviour

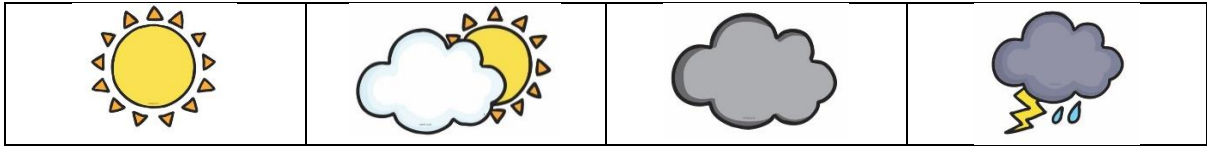
Tradewinds Academy strives to handle undesirable or disruptive behaviour with consistency and fairness, whilst avoiding unnecessary emotional charge. We recognise that there is an acceptable difference in behaviour between classroom and outdoor environments. We also understand that rude, mean or bullying behaviour occurs most frequently during playtimes. For this reason, we have slightly different sanctions to follow during those times.

Classroom Behaviour Sanctions

Kindergarten – Reception – Milepost 1




If the student engages in behaviour that is disruptive to the class environment, the teacher may assign a warning. We use graphic aids, using the metaphor of sunny, cloudy or stormy days, to help the students understand and remember that they have been warned about their behaviour. There is a clear system of steps that are followed in these instances.

- 1) The name tag of the student to be moved from a drawing representing a sunny day to one representing a cloudy one. At this point, if the student shows an improvement in their behaviour, their name may be moved back to the sunshine.
- 2) The students tag will move to a dark cloud. This second warning will result on a loss of privilege -in this case 5 minutes of their break time or lunchtime. If the instance occurs in the afternoon session, the child will be removed from class for 5 minutes. Once a child has reached the dark cloud, their name cannot be moved back to the sunshine or the cloud.
- 3) The name tag will be placed on the 'stormy day'. As a result, the student will have to complete a 'Reflection Note' with the assistance of a Head Teacher, where the student will describe the incidents that resulted in warnings. Reflection notes will be completed during the next break time. If a reflection note is necessary during the afternoon session, the student will be removed from class in order to complete it.
- 4) Reflection notes are photocopied. One note is sent home to be signed and another is kept on record.
- 5) If a further sanction is required after reflection notes have been given, the student will immediately be withdrawn from the class for the remainder of the session. A further reflection note will be completed with a Head Teacher. This will also result in a phone-call home during which the Head Teacher will inform parents about Step 6.
- 6) If there are any further sanctions, the student will be withdrawn from class for the remainder of the day. Such instances will result in students being placed on a behaviour monitoring plan and a meeting with parents will take place.



Milepost 2 and Milepost 3

These classes will use the same procedure of incremental warnings and loss of privileges but using numbers instead of graphical representations.

			REFLECTION NOTE
	2 minutes of playtime	5 minutes of playtime	

Class teachers are responsible for ensuring that sanctions are carried out and that the appropriate amount of playtime is lost. Class teachers may, at their discretion, move multiple steps if they feel that the instance warrants a more significant sanction. Acts of rude behaviour, for example, may merit moving 2 spaces. Acts of deliberately mean behaviour, or physical aggression may result in names moving straight to a reflection note. This teacher-discretion is also applied to Playground Behaviour Sanctions.



Playground Behaviour Sanctions

Instances of rude, mean or bullying behaviour occur most frequently during break and lunchtimes. Bullying is regarded as a separate issue and more information can be found in our anti-bullying policy.

If a teacher witnesses rude or mean behaviour during break or lunchtime, the child will be sent to the time-out zone and instructed to sit on the relevant chair. The sanctions for this are as follows:

Chair	Actions	Sanction
Blue Chair	Your actions upset someone. You thoughtlessly broke a school rule.	2 minute time out (maximum twice per playtime)
Yellow Chair	Your deliberate actions had a negative effect on someone. You knowingly broke a school rule. You ignored the instructions of a member of staff.	Time out for remainder of playtime. Actions recorded in behaviour book. Name moved to dark cloud or Number 5 upon return to class.
Red Chair	Your deliberate actions had, or could have had, a significant impact of someone. You knowingly broke a school rule to cause harm or disruption. You persistently ignored the instructions of a member of staff.	Time out for remainder of playtime. Reflection note completed and sent home. Actions recorded in behaviour book. Name moved to thunderstorm or to <i>Reflection Note</i> upon return to class.

Teachers will collect students from the Time-Out Zone before the beginning of the next session.

Head Teachers will review the behaviour book every Friday. Students will miss 5 minutes of Friday treat time for each time their name appears in the behaviour book.

Teachers are asked to give out warnings in a gentle and direct manner that does not betray emotion, and to avoid engaging in sermons at the time of the infraction. The students are routinely explicitly instructed about the values of kindness and respect that are expected from them, both during class and in all-school assemblies.

If a MP1, MP2 or MP3 student fills out two or more reflection notes in a two-week period, he or she may be placed on a weekly behaviour monitoring card that will track the times the student gets warned throughout the school day.

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Reviewed by: G. Scullion