**APPLICATION FORM**

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| Post applied for |  |

**1. Personal Information**

Please provide the following data for us to process your application and maintain contact with you.

|  |  |
| --- | --- |
| Full Name |  |
| Title Mr/Mrs/Dr |  |
| Male / Female |  |
| Nationality |  |
| Date of birth |  |
| Email address |  |
| Contact number (incl. country code) |  |
| Current Residential Address |  |
| Country of residence |  |
| First language |  |
| Other languages spoken |  |
| Other dependants (Please give details) |  |
| Subject specialism |  |
| Earliest possible start date |  |
| Where did you see the advertisement? |  |
| DfE / TSC number (if applicable) |  |

**2. Qualifications**

Please list all degrees and teaching qualifications (e.g. PGCE / QTS / BEd / Masters etc) and other relevant qualifications below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **University / College / Organisation and Country** | **From** mm/yy | **Until**  mm/yy | **Qualification in order of award** | **Result /**  **Standard** |
|  |  |  |  |  |
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**3. Work Experience**

Please list your four most recent positions below.

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| --- | --- | --- | --- | --- |
| **School Name and Address** | **Position and key responsibilities** | **From** mm/yy | **Until**  mm/yy | **Reason for Leaving** |
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**4. Personal Statement**

Please use the box below to explain your interest in the role and the relevant skills and experience that you have. Please note, the personal statement should not exceed 2 pages.

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**5. References**

It is customary to contact your current employer for a reference who must be named below. Please supply the names and contact details for two further professional referees. We will only contact your referees with your permission. Please indicate against each referee if you agree to us contacting them in the first instance.

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| --- | --- |
| **Referee (Current Employer)** | |
| Name of Referee: |  |
| In what capacity do they know you? |  |
| Job Title / Position / Designation: |  |
| Email contact: |  |
| Telephone contact: |  |
| Postal Address: |  |
| You may contact this referee | **Yes  No** |

|  |  |
| --- | --- |
| **Referee** | |
| Name of Referee: |  |
| In what capacity do they know you? |  |
| Job Title / Position / Designation: |  |
| Email contact: |  |
| Telephone contact: |  |
| Postal Address: |  |
| You may contact this referee | **Yes  No** |

|  |  |
| --- | --- |
| **Referee** | |
| Name of Referee: |  |
| In what capacity do they know you? |  |
| Job Title / Position / Designation: |  |
| Email contact: |  |
| Telephone contact: |  |
| Postal Address: |  |
| You may contact this referee | **Yes  No** |

**6. Confidential Information**

TradeWinds Academy requires all employees to undertake an enhanced DBS check (or equivalent) prior to appointment. You are required therefore, to disclose any convictions, caution or binding over, including spent convictions.

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| **Convictions or cautions (including spent convictions) - you are obliged to detail these below.** | |
|  | |
| Declaration:  I can confirm that I am not disqualified from working with children or subject to sanctions imposed by a regulatory body. | |
| Signed (typed signatures are acceptable) |  |
| Date |  |

**7. Declaration**

In submitting this form to TradeWinds Academy, I declare that the information provided by me on this application form is correct to the best of my knowledge and belief.

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| --- | --- |
| **I understand that if I give any information which is later found to be false, or I withhold any relevant information, this may lead to my application being rejected, or if already appointed, to termination of employment**. | |
| By signing this form or typing your name you are confirming that you have read, understood and agreed to the above declaration. | |
| Signed (typed signatures are acceptable) |  |
| Date |  |